



RESIDENTIAL SWIMMING POOL/SPA SUBMITTAL CHECKLIST

When submitting plans for the initial Building Pre-site Inspection/Plan Check, three (3) sets of the scaled site plan and two (2) sets of the scaled structural drawings with the following information are required:

PLEASE NOTE: If *all* items on this list are not with the plans at the time of submittal, the plans **may be rejected** by the Counter Technician as incomplete. Even if the plans are accepted by the Counter Technician, they **may still be rejected** by the Plan Checker as incomplete.

1. **Site Plan** – Show lot dimensions, setbacks to property lines, building/structure dimensions, easements, location of pool equipment & all existing structures.
2. **Structural Plan(s)** – Good, clear, enlarged details are required.
3. **Design Professional's Stamp** – *Every page* of each set of plans must be wet stamped and signed by the Design Professional prior to permit issuance. (Business and Professions Code Section 6735(a) - to view this code see: <http://www.leginfo.ca.gov/calaw.html> and check Business and Professions Code and click "Search").
4. **Engineer's Structural Calculations** (for gunite pools/spas only) –Two (2) sets must be submitted with the engineer's stamp on each sheet. The engineer's stamp must also be on the site plan.

Pre-Site Inspection: All pools and spas require a pre-site inspection prior to building permit issuance.

Fees for Swimming Pool/Spa Permits:

***BONDS** – a **\$500.00** refundable cash bond for gunite pools/spas (a **\$250.00** bond is required for spas not including a pool) is required at the time of issuance.

Vinyl-lined	\$884.37 for up to 800sf \$1,204.80 for over 800sf
Fiberglass	\$884.37
Gunite	\$1,048.85 for up to 800sf \$1,369.28 for over 800sf
Issuance Fee	\$85.45
Stockpile Fee	\$326.83
SMIP Fee (Strong Motion Instrumentation and Seismic Hazard Mapping Fee)	\$0.0001 per \$1.00 of valuation with a minimum fee of \$0.50
State Title 24 Fee	\$1.00 per \$25,000 (or portion thereof) of valuation
State CASp Fee	\$4.00
Record Retention Fee	\$2.14 per page 11" x 17" or smaller & \$3.20 per page larger than 11" x 17"