



Construction & Demolition Waste Recycling Program Information Sheet

The City of Laguna Hills' Construction and Demolition (C&D) Waste Recycling Program is established per City Ordinance No. 2018-4 and Resolution No. 2018-11-13-2. The purpose of this program is to promote the recycling of C&D waste, to reduce the amount of such material that is landfilled, to protect the public health, safety, and welfare, and to assist the City in meeting State of California mandated C&D waste diversion requirements. The minimum percentage amount required to be diverted from landfills is set forth by State law and is currently 65%. Currently, applicants are required to divert 65% of the total C&D waste tonnage at a project site from landfills.

Please also note that Universal Waste items cannot be disposed in the trash. Universal Waste is hazardous waste that is widely produced by households and many different types of businesses such as televisions, computers, electronic devices, batteries, fluorescent lamp, mercury thermostats and other mercury-containing equipment. For more information about Universal Waste visit CalRecycle's website at: www.calrecycle.ca.gov/HomeHazWaste/uwaste.

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What projects are required to divert C&D debris?

All projects that require a building permit or an encroachment permit and generate C&D material are required to divert this material from landfills. These projects are called Covered Projects under the City of Laguna Hills' C&D Waste and Recycling Program.

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What projects are not required to divert C&D debris?

The following types of projects are not required to divert C&D debris and are not required to submit a Waste Plan or a security deposit:

- Work for which only a plumbing, electrical, or mechanical permit is required.
- Seismic tie-down projects.
- Installation of pre-fabricated patio enclosures and covers where no foundation or other structural building modifications are required.
- Installation of pre-fabricated accessories such as signs or antennas where no structural building modifications are required.
- Other work that the C&D Compliance Official determines will not produce C&D waste.
- City-sponsored projects.

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How much is the Security Deposit?

For each application for a building or encroachment permit for Covered Projects the following security deposits shall apply:

	Security Deposit per square foot	Minimum amount of Security Deposit	Maximum amount of Security Deposit
Residential projects	\$.30	\$100	\$3,750
Commercial projects	\$.50	\$250	\$7,143

What steps are involved in the Recycling Program?

Follow the steps below if your project is required to divert C&D debris:

Step 1 – Complete and submit a Waste Plan, Security Deposit, and an Administration Fee with your building or encroachment permit application. The Waste Plan indicates the estimated quantities of C&D debris generated at your project site, the estimated quantities of materials reused, recycled, and/or disposed of, and the reuse, recycling, and disposal facilities and service providers you plan to use.

Step 2 – During construction/demolition, gather data for your Recycling Summary Report. You are required to keep all weight tags, gate receipts, and/or invoices necessary to document actual quantities of materials generated, reused, recycled, and/or disposed of throughout your project, as well as facilities or service providers used.

Step 3 – Complete and submit a Construction and Demolition Waste Recycling and Disposal Report Summary (Report Summary). Unlike the Waste Plan, which is an estimate, the Report Summary documents your actual C&D Waste tonnages. You will need to attach all documentation gathered in Step 2 to the Report Summary. The Report Summary must be completed within sixty (60) days after completion of your project.

Step 4 – The City will refund your Security Deposit if you have diverted the required diversion requirement as established by the State and abided by your Waste Plan. Please note that your Security Deposit will be forfeited if the City does not receive your completed Report Summary within sixty (60) days after receiving the Building Inspector's sign-off for the final inspection of your project. Security Deposits are also forfeited upon sixty (60) days after a permit expiration date.

Who can I contact for more information?

- The City of Laguna Hills franchised waste hauler, CR&R, will provide assistance to applicants in developing and implementing a Waste Plan. CR&R's phone number is (800) 826-9677.
- Should you have any questions regarding this form, or the C&D Waste Recycling Program, please call the City of Laguna Hills at (949) 707-2627.