



Cancellation of Permit Request

I hereby request the following permit to be cancelled. I am requesting a refund of the permit fees less any expenses or processing fees incurred by the City of Laguna Hills.

Permit # _____
Applicant Signature _____

Applicant Name: _____ Phone #: _____

Address: _____

Make refund payable to: ☐ Applicant ☐ Other (fill out section below)

Name: _____ Phone #: _____

Address: _____

↓ City Use Only ↓ ↓ City Use Only ↓ ↓ City Use Only ↓

Issuance Date: _____ Cancellation Date: _____

Original Paid Permit Fee Amount: _____

Less City Processing Fee: _____

Less City Imaging Costs _____

Less City Incurred Expenses: _____

Total Refund: \$ _____

Inspector Signature

Date

Approved

Date