

City of Laguna Hills Community Development Department BUILDER'S REMEDY APPLICATION SUBMITTAL CHECKLIST

Published February 13, 2023

Submitting a complete application is the key to an efficient entitlement process. The following checklist identifies all plans, documents, and information necessary to prepare a complete application package and to meet the requirements of California Government Code 65943(a). Unless noted, please provide one (1) printed copy of each item and PDF files (original resolution, not scans) of each item on a USB drive or CD/DVD. If you have any questions or would like to schedule an appointment for application submittal, please consult a member of the Planning Division.

			APPLICATION REQUIREMENTS
	Submitted	Waived	
A1	×		Completed Planning Application (Attached) Signature of applicant and property owner required. If the applicant is different than the owner, a Letter of Authorization must accompany the Planning Application.
A2	×		Application Filing Fees Fees to be determined by Planning Division staff prior to application submittal, with payment due at the time of application filing.
A3	×		Completed Orange County Fire Authority Plan Submittal Criteria Screening Form (Attached)
A4	×		Completed Environmental Information Form (Attached)
A5			Letter of Justification To Found This was a staff. The letter summarizes the proposal, identifies all submitted materials along with this Planning Application Submittal Checklist, and includes a description of existing/proposed uses and sizes (sq. ft.) and quantities (dwelling units). The letter summarizes consistency with General Plan and zoning requirements, and must explain how the project satisfies the required findings.
A6	×		Legal Description Either include tract/lot number on a plot plan, or if no recorded tract, then provide a copy of grant deed.
A7	×		Public Hearing Notification Package Include labels for property owners within a 300-foot radius from the exterior boundaries of the project property as determined from the latest equalized assessment roll of the County of Orange and all on-site tenants. With Planning Division concurrence, item can be deferred until closer to public hearing date.

C1	×	Preliminary Title Report & ALTA/NSPS Land Title Survey Report and Survey must have been prepared within six (6) months from the date of application submittal.
C2	þ	Plan Set Title Sheet Title block, vicinity map, project information table that identifies zoning/land use designations, compliance with development standards, etc., site and building data, parking analysis, landscaping information, and sheet index.
C3	×	Existing Site Plan (1" = 20' scale, or as agreed upon) Show ultimate street right-of-way, existing striping on adjacent streets, existing improvements, location, dimension, and purpose of all easements, and topography.
C4	×	Proposed Site Plan (if different from existing) (1" = 20' scale, or as agreed upon) Show gross building area, building setbacks to property lines, utility lines/easements (on and offsite), and existing/proposed improvements (buildings, driveways, walkways, landscaping, open space, ADA paths, trash enclosures, parking area, fire lanes, preliminary Title 24, ground-mounted mechanical equipment/PV, water quality/hydromodification areas, etc.). Identify buildings, parking, landscaping, and ingress/egress within 100 feet of the project property.
C5	×	Proposed Floor/Roof Plan (1/8" = 1' scale, or as agreed upon) Layout of all floors showing building entrances and floor layouts (with rooms/uses labeled), location of indoor and outdoor amenity space and publicly accessible areas, and details of proposed rooftop equipment, including proposed screening.
C6	×	Proposed Building Elevations (1/4" = 1' scale, or as agreed upon) Show development in context of adjacent properties and right-of-way(s). Label heights of buildings (feet and stories), call out exterior design features/materials, lighting fixtures, entrances, canopies, balconies, arcades, roof line and rooftop equipment etc.
C7	×	Project Site Cross Section (1/4" = 1' scale, or as agreed upon) Include all abutting streets, existing structures, proposed structures, and grades/finished floor elevations identified. Please coordinate with Planning staff to identify appropriate cross section locations.
C8	×	Colored Renderings (1/4" = 1' scale, or as agreed upon) Accurately-scaled perspective illustrations of the proposed project as seen from the center of each adjacent street. Landscaping depicted on perspective illustrations shall be representative of the preliminary landscaping plan with five (5) years of growth.
С9	×	Computer Generated Building Mass Model A 3D model of the proposed development to evaluate the proposed project in context with existing development. The model can be incorporated into the plan set if multiple angles are included, or can be a separate file format compatible with Microsoft 3D Viewer or video (.mpeg, .avi, etc.).

C10	×		Conceptual Landscaping Plan (1" = 20' scale, or as agreed upon) Tree canopy/shade plan (must provide adequate shade canopies within fifteen (15) years of planting), wall/fence details (height, type, materials), hardscape treatment (special paving).
C11			Preliminary Lighting Plan (1" = 20' scale, or as agreed upon) Cut sheets, photometric plan, luminaire schedule. Include lighting plans for parking lots/common areas as well as buildings.
C12	0		Materials and Color Board (minimum 11" x 17", maximum 24" x 36") Provide samples of all proposed project colors and materials. Include manufacturer's name and product information.
C13			Sign Plan/Master Sign Program (11" x 17", or as agreed upon) Please refer to Laguna Hills Municipal Code Section 9-42.170 for Master Sign Program requirements.
C14	×		Housing Plan (if applicable) Description of type of housing proposed (i.e. apartment, condominium, townhome, single-family, etc.), characteristics (i.e., emergency, transitional, supportive, rental, sale, age-restricted), and/or affordability (very-low, low, moderate, market, etc.). Also identify any requested density bonuses/concessions, and use of any State/Federal agency housing development funds.
C15	×		Preliminary Grading Plan (1" = 20' scale, or as agreed upon) Please refer to the Public Services Department webpage for Grading Permit requirements. The Grading Plan review process includes, but is not limited to: Submittal Checklist, Grading Permit Application, Standard Grading Notes, Standard Erosion Control Notes, and Erosion Control Plan Checklist.
C16			Preliminary Water Quality Management Plan Please refer to the Public Services Department webpage for WQMP requirements. The WQMP review process includes, but is not limited to: WQMP Template, O&M Template, and BMP Design Manual for Laguna Hills, South Orange County Hydrology Model Software, and South Orange County Hydrology Model Guidance Manual.
C17	×	, <u> </u>	Preliminary Soils and Geotechnical Report
C18			Will Serve Letters Letters from all relevant utility providers (i.e., MNWD, ETWD, etc.) will be required prior to deeming the Application complete. SOGNE, MOULTON WATER FIL HAVE BEEN CONTACTED & WILL PROVIDE INPUT UNCE MONE DETAILED DESIGN

C19			Tentative Tract/Parcel Maps (1' = 50', or as agreed upon) All tentative maps are subject to Laguna Hills Municipal Code Chapter 9-86 and the California Subdivision Map Act.
C20			Hazardous Waste Statement Pursuant to Section 65962.5 of the California Government Code, a signed statement indicating whether the project and any alternatives are located on a site that is included on the lists prepared by the State Department of Health Services, State Water Resources Board, and the California Waste Management Board (Cortese List).
C21	0	_	Waste Management Plan Describe how the project will comply with CalRecycle's requirements of AB 1826, SB 1383, and AB 341.
C22			Fire Master Plan Please contact the Orange County Fire Authority to obtain necessary plan approvals. If a Fire Master Plan is required by OCFA, please submit the approved plan.
C23	×		Unusual Site Conditions Exhibit Identify any areas of the project site subject to the following conditions (see Government Code 65941.1): very high fire hazard severity zone, wetlands, hazardous waste site, special flood hazard area, delineated earthquake fault zone, stream or other resource that may be subject to a streambed alteration agreement, or any historic or cultural resources known to exist on the property.

	REPORT & STUDIES					
	Submitted	Waived				
R1			Air Quality, Greenhouse Gas, & Health Risk Analysis DISCUSS WITH STAFF			
R2	_		Cultural Resources and Tribal Cultural Resources Evaluation			
R3			Fiscal Impact Analysis If applicable, analyze impacts related to hotel uses (transient occupancy taxes), retail uses (sales tax), and any other potential impacts that the proposed development has on municipal services.			
R4	×		Geotechnical Study			

R5			Housing Report Provides information and analysis on the impacts of proposed development on the City's supply of affordable and market-rate rental housing and tenants. Discuss w staff. Platest Planes NET NEW 130 SENIOR
R6			Assess the impact of noise generated by a proposed development on the surrounding environment, the impact of noise from the surrounding environment on the proposed development, and the impact of noise from the proposed development on itself.
R7	×		Parking/Circulation Study Identify turning movements related to site ingress/egress, large vehicle access and maneuverability, shared parking analysis (if needed), commercial loading/unloading, and trash pickup. If a drive-through is proposed, a queuing analysis is required.
R8	\checkmark		Phase I/II Environmental Site Assessment
R9			Preliminary Hydrology Study To Fouch
R10			Public Outreach Strategy Report The public outreach strategy proposed should be reflective of the location, complexity, scale and nature of the proposal and may be prepared by the owner, the agent, the applicant, or a member of the consulting team.
R11			Sun/Shadow Study Provides a visual model and written description of the impact of shadows at various times of day, through the year cast by a proposed development on neighboring streets, parks, and other properties.
R12	×	_	Traffic Study Unless exempt pursuant to the City's VMT thresholds, include evaluation of VMT. If applicable, include Urban Village Specific Plan Trip Budget evaluation.
R13	×		Tree Preservation/Arborist Report Provides information about individual trees and vegetation that are affected by an application. The report identifies tree care methodology and specific treatments to protect and preserve trees before, during, and after construction.
R14	_		Water Supply/Sewer Assessment HOULTON NIGUEL - WENTIT SHOWS THE.
R15			Solar Panel Assessment To Foccow.

Pursuant to California Government Code 65941.1, an application for a "housing development project", defined as (a) residential units only, (b) mixed-use developments consisting of residential and nonresidential uses with at least two-thirds of the square footage designated for residential use, or (c) transitional housing or supportive housing (GC Section 65589.5), shall submit to the City a Preliminary Application that provides all of the information listed below about the proposed project.

		HOUSING DEVELOPMENT PROJECTS
	Submitted	
		The specific location, including parcel numbers, a legal description, and site address, if applicable.
A01	X	25254 LA PAZ ROAD, LAGUNA MUS, CA 92653 APN 620-211-17
A02	×	The existing uses on the project site and identification of major physical alterations to the property on which the project is to be located.
A03	×	A site plan showing the location on the property, elevations showing design, color, and material, and the massing, height, and approximate square footage, of each building that is to be occupied.
A04	×	The proposed land uses by number of units and square feet of residential and nonresidential development using the categories in the applicable zoning ordinance.
		The proposed number of parking spaces.
A05	×	SEE PLANS
		Any proposed point sources of air or water pollutants.
A06	×	SEE PHADE
A07		Any species of special concern known to occur on the property.
A08		Whether a portion of the property is located within any of the locations identified in footnote A08 below.
A09		Any historic or cultural resources known to exist on the property.
A10	×	The number of proposed below market rate units and their affordability levels. 202 LOW INCOME (80% of MERGIAN FAMILY INCOME)
A11		The number of bonus units and any incentives, concessions, waivers, or parking reductions requested pursuant to Section 65915.
A12		Whether any approvals under the Subdivision Map Act, including, but not limited to, a parcel map, a tentative map, or a condominium map, are being requested. NOT M TH'S TIME.

A13	X	The applicant's contact information and, if the applicant does not own the property, consent from the property owner to submit the application. LA PAZ VIVAGE INVESTORS, UCC NICK BULLIANAN (949) 441 – 3442			
A14	×	The number of existing residential units on the project site that will be demolished and whether each existing unit is occupied or unoccupied.			
A15	_	A site map showing a stream or other resource that may be subject to a streambed alteration agreement pursuant to Chapter 6 (commencing with Section 1600) of Division 2 of the Fish and Game Code and an aerial site photograph showing existing site conditions of environmental site features that would be subject to regulations by a public agency, including creeks and wetlands.			
A16	×	The location of any recorded public easement, such as easements for storm drains, water lines, and other public rights of way.			

APPLICATION TRACKING (STAFF ONLY)					
	Date	Notes			
Application Submitted					
Deemed Complete/Incomplete (1)					
Resubmittal					
Deemed Complete/Incomplete (2)					
Resubmittal					
Deemed Complete/Incomplete (3)					
Resubmittal					
Deemed Complete					
Mutual Extension					
Appeal					

CITY OF LAGUNA HILLS 24035 EI Toro Rd., Laguna Hills, CA 92653 (949) 707-2600

OWNER'S SIGNATURE:

PLANNING APPLICATION

	APPLICATION		
Date Received: 6 12 23		Receipt #:	
By:		Case #:	
APPLICATION TYPE	FEE	DEPOSIT	CASE NUMBER
PRELIMINARY APPLICATION PROJECT REVIEW	\$665.31		PA
CHANGED PLAN (Minor)	\$1,389.31		CP
CHANGED PLAN (Major)	7 .,	\$6,880.96	CP
APPEAL	\$7,344.84	· · · · · · · · · · · · · · · · · · ·	APL
GENERAL PLAN AMENDMENT		\$7,874.32	GPA
ZONE CHANGE		\$10,977.54	ZC
VARIANCE		\$6,565.58	VA
CONDITIONAL USE PERMIT	Typical	\$8,500.49	CUP
	Modified	\$1,142.99	CUP
SITE DEVELOPMENT PERMIT (Major)	Typical	\$6,769.31	SDP
Master Sign		\$6,769.31	MSP
SITE DEVELOPMENT PERMIT (Minor)	Typical	\$1,142.99	SDP
Sign Program Amendment/Retain	ning Wall	\$1,142.99	SDP
ENVIRONMENTAL Negative Dec		\$3,853.71	
Environmental Impact Rep	ort (EIR)	\$20,932.95	TDM
TENTATIVE PARCEL MAP		\$9,580.17	TPM
TENTATIVE TRACT MAP (\$1,000 screen check fee plus)		\$9,580.17	TTR
LOT LINE ADJUSTMENT		\$1,185.58	LLA
OTHER	\$93.23		
PERMANENT RECORD RETENTION FEE (all applications)	\$93.23		
DEPARTMENT USE ONLY ABOVE THIS LINE APPLICANT	TO COMPLETE		
PROJECT INFORMATION			
PROJECT NAME: La Paz Village			
PROJECT ADDRESS/LOCATION:			
ASSESSORS' PARCEL NUMBER	TRACT/PARCEL	MAP & LOT #:	
ZONING:	GENERAL PLAN	DESINGATION:	
PROJECT DESCRIPTION:			
ADDI ICANT: La Daz Villago Investoro I.I.C	CONTACT DED	SON: Nick Buchana	an .
APPLICANT: La Paz Village Investors, LLC	CONTACT PER	PHONE: (949) 441	
E-MAIL ADDRESS: nbuchanan@proteallc.com	Can Clamente	STATE: CA	ZIP 92672
ADDRESS/CITY 1010 S El Camino Real, Suite 200, S	san Ciemente		211 92012
BILL TO: (person/company to receive refund or invoice for additional fees due)		PHONE:	
ADDRESS/CITY		STATE:	ZIP
PROPERTY OWNER: La Paz Village Investors, PHON	NE: (949) 441-7442		
ADDRESS/CITY Same as above		STATE:	ZIP
MAILING LIST CERTIFICATION: In accordance with Section 9-92 of the City of Laguna Hills Devapplication contains the names of all legal owner and tenants of all legally described parcel of land, as shown on the latest adopted Ora	parcels of land within (3	y that the property own 300) feet of the exterior b	ooundaries of the attached
ADDI ICANT'S SIGNATURE:			DATE: (a) 12/23



ORANGE COUNTY FIRE AUTHORITY

COM

Plan Submittal Criteria COMMERCIAL projects, MULTIFAMILY RESIDENTIAL projects and RESIDENTIAL TRACT developments

INSTRUCTIONS:

- Fill in the project/business address and provide a brief description of the scope of work and type of business operation that will take place.
- Answer questions 1 through 10, read and initial items 11 and 12, then complete and sign the certification section.
- If you answer: "YES" to any part of questions 1 through 10, submit the type of plan indicated in italics to OCFA.
- In some cases, other plan types not indicated herein may also be necessary depending on specific conditions or operations.
- Visit <u>www.ocfa.org</u> for submittal information and locations. If you need assistance in filling out this form or have questions regarding requirements for review, please contact OCFA at 714-573-6108 or visit us at 1 Fire Authority Road, Irvine, CA 92602.

	2	5254 La Paz Road, Laguna Hills, CA 92653		,
	Project Sco	pe/Business Description 180 Unit Senior Housing project		
1.	YES NO	Construction of a new building, a new story, or increase the footp curbs, or drive aisles? Addition, relocation, or modification of f 300 feet of an active or proposed oil well? <i>Fire Master Plan (PR14</i>)	ire hydrant	xisting building? Changes to roadways, s or fences/gates? Construction within
2.		Property is adjacent to a wildland area or non-irrigated native veg Fire Master Plan (PR145); a Fuel Modification Plan may also be required.	red. (PR120,	
3.		Located in or < 100' from a Division of Oil, Gas, and Geotherma an oil/gas seep, or < 1000' from a landfill? <i>Methane Work Plan. (P.</i>	R170)	
4.	\bigcirc	Installation/modification/repair of underground piping, backflow private fire hydrant/sprinkler/standpipe systems? <i>Underground Plantamental Control</i> (1997) <i>Underground Control</i> (1997) <i>Undergroun</i>	preventers, an. (PR470,	PR475)
5.		Drinking/dining/recreation/meetings/training/religious functions o sq.ft. for training/adulteducation) or > 49 people? Healthcare/out to immediately evacuate without assistance? Education for childr classified as an E occupancy by the Building Official)? Adult/child or restraint? Hotel/apartment or residential facility with 3+ unit where an independent direct exit to grade is provided for dwell with 17+ people? High-rise structure (55+ feet to highest occupie	r other gatl patient servicen (acaden d daycare? ts and 3+ ing are exe ed floor leve	nerings in a room > 750 sq.ft. (> 1,000 vices for > 5 people who may be unable nic tutoring for ages 5+ is exempt unless 24-hour care/supervision? Incarceration stories (3-story townhouses/rowhousesempt)? Congregate housing/dormitories el)? Architectural Plan (PR200-PR285)
6.		Installation/modification of locks delaying or preventing occupan button, or similar action to open a door in the direction of exit depending on the occupancy and type of device installed (PR200-PR288)	<u>t trave</u> l? 🛭 🗚	Irchitectural, Sprinkler, and/or Alarm Plan
7.		Installation/modification/use of spray booths; dust collection; industrial/commercial refrigeration systems; compressed gasse liquids; vapor recovery; smoke control; battery back-up/charging ion); welding/brazing/soldering, open flame torches, conspecial Equipment Plan (PR315, PR340-PR382)	dry cleani es; tanks f g systems (utting/grind	ng; industrial ovens/drying equipment; or cryogenic or flammable/combustible > 50 gal. electrolyte, > 1,000 lb. lithium ing; or other similar operations?
8.		Storage/use/research with flammable/combustible liquids maintenance/repair? Cabinetry/woodworking/finishing facility? <i>H occupancy); Special Equipment Plans may be necessary. (PR315-PR</i>	Chem Cla	uss & floor plan (full architectural plan if
9.		Storage or merchandizing areas in excess of 500 sq. ft. where it commodities, plastic, rubber, foam, etc.)? <i>High-piled Storage Plant</i>	tems are lo (PR330)	cated higher than 12' (6' for high-hazard

Initial each of the following two items indicating that you have read and understand the statement:

*Sprinklers/Alarms: Consult Building/Fire Codes and ordinances to determine sprinkler/alarm requirements; if a system is required, plans shall be submitted for OCFA review. Existing buildings undergoing remodel must be evaluated by a licensed contractor to determine if modification is needed; if so, contractor shall submit plans prior to making modifications.

Cooking under a Type I commercial hood; installation or modification of a fire extinguishing system located in a

Fire Hazard Severity Zone: Consult maps available at building department or on OCFA website to determine if your site is located in a FHSZ. Buildings in a FHSZ may be subject to special construction requirements detailed in CBC Chapter 7A or CRC R327—the building department will determine specific requirements.

I certify under penalty of perjury under the laws of the State of California that the above is true:

Print Name Nicholas Buchanan	Signature	N		
Phone Number (949) 441-7442	Date 06	/	/12 /2023	
	. /.		Tion III	· OCE

commercial cooking hood? Hood & Duct Extinguishing System, not just the hood mechanical plan. (PR335)

Building Department: If you have verified that all of the questions have been answered accurately as "NO", and the project does not otherwise require OCFA review of sprinkler or alarm plans*, then you may accept this signed form as a written release that OCFA review is not required. Should you still require that the applicant have plans approved by OCFA, please initial here _____ or attach an OCFA referral form and have the applicant submit the form along with the appropriate plans and fees for OCFA review.

APPENDIX H Environmental Information Form

Date Fi	led <u>06/12/2023</u>
Genera	al Information
1.	Name and address of developer or project sponsor: La Paz Village Investors, LLC
	Address of project: 25254 La Paz Road, Laguna Hills, CA 92653
2.	Assessor's Block and Lot Number: 620-211-17
3.	Name, address, and telephone number of person to be contacted concerning this project:
J.	Nick Buchanan (949) 441-7442 1010 S El Camino Real, Suite 200, San Clemente, CA 92672
4	Indicate number of the permit application for the project to which this form pertains:
5.	List and describe any other related permits and other public approvals required for this project, including those required by city, regional, state and federal agencies:

7. Proposed use of site (Project for which this form is filed): ______

Project Description

- 8. Site size. Approx 2.43 acres
- 9. Square footage. Proposed project
- 10. Number of floors of construction. Five stories

6. Existing zoning district: CC Commercial

180 Unit senior living facility

- 11. Amount of off-street parking provided. Approx 216 (some additional provided)
- 12. Attach plans. See attached
- 13. Proposed scheduling.
- 14. Associated projects.
- 15. Anticipated incremental development.
- 16. If residential, include the number of units, schedule of unit sizes, range of sale prices or rents, and type of household size expected. See attached plans. 20% low income units will rent for 80% of median family income.
- 17. If commercial, indicate the type, whether neighborhood, city or regionally oriented, square footage of sales area, and loading facilities. NA
- 18. If industrial, indicate type, estimated employment per shift, and loading facilities. NA
- 19. If institutional, indicate the major function, estimated employment per shift, estimated occupancy, loading facilities, and community benefits to be derived from the project.

20. If the project involves a variance, conditional use or rezoning application, state this and indicate clearly why the application is required. Pursuant to 'Builders Remedy' we are requesting an approval of the proposed project.

Are the following items applicable to the project or its effects? Discuss below all items checked yes (attach additional sheets as necessary).

		Yes	No
21.	Change in existing features of any bays, tidelands, beaches, or hills, or substantial alteration of ground contours.		☑
22.	Change in scenic views or vistas from existing residential areas or public lands or roads.		7
23.	Change in pattern, scale or character of general area of project.		✓
24.	Significant amounts of solid waste or litter.		✓
25.	Change in dust, ash, smoke, fumes or odors in vicinity.		abla
26.	Change in ocean, bay, lake, stream or ground water quality or quantity, or alteration of existing drainage patterns.		☑
27.	Substantial change in existing noise or vibration levels in the vicinity.		\checkmark
28.	Site on filled land or on slope of 10 percent or more.		✓
29.	Use of disposal of potentially hazardous materials, such as toxic substances, flammables or explosives.		☑
30.	Substantial change in demand for municipal services (police, fire, water, sewage, ect.).		✓
31.	Substantially increase fossil fuel consumption (electricity, oil, natural gas, ect.).		✓
32.	Relationship to a larger project or series of projects.		✓
Enviro	nmental Setting		
33. Describe the project site as it exists before the project, including information on topography, soil stability, plants and animals, and any cultural, historical or scenic aspects. Describe any existing structures on the site, and the use of the structures. Attach photographs of the site. Snapshots or Polaroid photos will be accepted.			
34.	Describe the surrounding properties, including information on plant and animals and any of scenic aspects. Indicate the type of land use (residential, commercial, ect.), intensity of la apartment houses, shops, department stores, ect.), and scale of development (height, from yard, ect.). Attach photographs of the vicinity. Snapshots or Polaroid photos will be accepted	and use (on tage, set-ba	e-family,
Certific	cation		
for this	y certify that the statements furnished above and in the attached exhibits present the data and initial evaluation to the best of my ability, and that the facts, statements, and information pre to the best of my knowledge and belief.	information esented are	required true and
Date _	Signature_		
	For LA PAZ ULLAGE IN	VESTIMLS.	LLC
	101		