



CITY OF LAGUNA HILLS

January 2, 2025

SUBJECT: Notice Inviting Contractors to be Placed on the City's 2025 Qualified Contractors List

To All Interested Contractors:

The Public Works Department invites interested contractors to apply to be placed on the City of Laguna Hills' Qualified Contractors List for calendar year 2025 in accordance with the State of California Uniform Public Construction Cost Accounting Commission. **The Application can be found on the next page of this Notice.**

The Qualified Contractors List is designed so contractors can receive "Notice Inviting Bids" for informal projects under \$200,000 in their work category per California Public Contract Code section 22032. Only qualified contractors will be notified and eligible to bid on these Informal Bid Projects per Public Contract Code section 22034. All trade categories are subject to Informal Bidding Procedures and the Qualified Contractor List requirement.

In order to apply to be placed on the Qualified Contractors List, contractors are required to have a current license and subject to verification through the California Contractor's State License Board.

Contractors must also be currently registered with the Department of Industrial Relations (DIR) and meet the requirements of Labor Code section 1725.5 to qualify for any City project. Therefore, all contractors must provide a current and valid DIR registration number on their applications. Even if a contractor is placed on the Qualified Contractors List, the contractor cannot perform any work on any City project without a current and valid DIR registration. Contractor shall also furnish certified payroll records as required pursuant Labor Code section 1776 directly to the Labor Commissioner in accordance with Labor Code section 1771.4 and in a format prescribed by the Labor Commissioner throughout any City project.

By submitting an application to be included on the City's Qualified Contractors List, the contractor confirms it is in compliance with all applicable DIR regulations, Labor Codes, and has the capacity to maintain compliance through the calendar year and during any City project.

If you or your company would like to be placed on the City's 2025 Qualified Contractors List, please send the completed Qualified Contractors List Application to PublicWorks@LagunaHillsCA.gov (e-mail) or by mail or in-person to:

City of Laguna Hills
Public Works Department
Attn: Samantha Vu
24035 El Toro Road
Laguna Hills, CA 92653

If you have any questions, please contact Samantha Vu with any questions at svu@lagunahillsca.gov or 949/707-2657.

Sincerely,

Joe Ames, P.E., T.E.
Public Works Director/City Engineer



CITY OF LAGUNA HILLS

2025 QUALIFIED CONTRACTORS LIST APPLICATION

If you are interested in applying to be placed on the City of Laguna Hills' Qualified Contractors List for calendar year 2025 so you can receive "Notice Inviting Bids" for informal projects under \$200,000 per California Public Contract Code sections 22032 and 22034, please fill out the information requested below and return to the City of Laguna Hills:

Name of Company:	
Primary Authorized Representative:	
Address:	
Telephone Number:	
Facsimile Number:	
E-mail Address(es):	
California Contractor's License Number:	
California State Licensing Board Classification(s):	
Department of Industrial Relations Registration Number:	
Categories of Work:	

I certify that to the best of my knowledge, the elements of information provided above are accurate and true, as of this date. I am properly licensed and skilled to perform the above work and am able to secure bonds to perform the work. My company shall comply with all CITY, STATE, and FEDERAL REQUIREMENTS.

Typed Name

Signature

Title

Date